

West Carroll Board of Education

Administrative Procedure

Required by:
Board Policy: 4.600 and 4.700
TSBOE: Uniform Grading Policy 3.301

Descriptor Term:
Grading System

Revised:
August 30, 2016

1. System of Grading:

West Carroll Special School District will use the State Board of Education Uniform Grading System for student grades K-12:

Letter Grade	Numerical Scale
A	93-100
B	85-92
C	75-84
D	70-74
F	Below 70

The district will follow rules established by the Tennessee State Board of Education to determine the HOPE Scholarship GPA.

2. State mandated exams:

Student scores on the state mandated grades three through eight (3-8) assessment shall comprise fifteen (15%) percent of the student's final grade in the spring semester in the subject areas of mathematics, reading/language arts, science and social studies. Student scores on the state mandated EOC (grades 9-12) tests shall comprise twenty-five (25%) percent of the student's final grade in the second quarter of the course. EOC exams are administered in English I, II, III, Algebra I, II, Physical Science, Biology, Chemistry, and US History, The director of schools may exclude state mandated scores from students' final grades if scores are not received by the district at least five (5) instructional days before the end of the school year or end of the course.

If a student is absent, excused or unexcused, on the date that state mandated tests are administered, West Carroll staff will make every effort to make tests up if the student returns during the district's test window. If a student in grades 3-8 is absent during the entire test window, no grade will be entered for the missed test if the absence is excused. The final test grade will be substituted for the state mandated test grade for a student taking EOC tests whose absences is excused. If the absence is unexcused and not made up during the available test window, a zero will be entered for the missed state mandated test for students in grades 3-12.

During the administration of state mandated testing, student absences will be excused only with a doctor's note except in extraordinary circumstances the principal may excuse an absence without a doctor's note upon written request from a parent or guardian.