

West Carroll Board of Education

Administrative Procedure

Required by:

**State Rules, Regulations, and
Minimum Standards [Rule 0520-1-9-
.14 (6)(a)]
Board Policy: 4.202**

Independent Education Evaluation

Approved:

11/22/02

Procedures for Parental Request for Independent Educational Evaluation At Public Expense

An independent educational evaluation is an evaluation conducted by a qualified examiner who is not an employee of a student's school district. A parent is eligible to receive an IEE at public expense if the parent disagrees with an evaluation the school district conducted or obtained for the child. For purposes of this document, "evaluation" means the procedures used to determine whether a child has a disability and the nature and extent of the special education and related services the child needs. "Public expense" means the district either pays for the full cost of the evaluation or ensures the evaluation is otherwise provided at no cost to the parent.

1. Parents should submit a written request for an IEE to the Supervisor of Special Education, and should include an explanation of the reasons they object to the evaluation the district conducted or obtained for the child. The district, however, will not deny parents a publicly funded IEE solely because they fail to submit a written request, or because they do not provide reasons for requesting an IEE.
2. If a parent requests an IEE, the district will provide the parent with the following information:
 - a. A list of the names and addresses of IEE examiners located in the West Carroll area. The list will consist of IEE examiners who, in the district's judgment, are qualified to perform the IEE. If a qualified examiner is not located in the area, the district will identify a qualified examiner located elsewhere.
 - b. A copy of the district's criteria for special education evaluations, including criteria regarding evaluator qualifications and costs.
3. If a parent notifies the district before obtaining an IEE, the Supervisor of Special Education may recommend the parent and the district develop an evaluation plan. The purpose of evaluation plans is to encourage genuinely independent, unbiased IEEs that are valuable to both the parent and district staff members of the IEP team. The district, however, will not deny a publicly funded IEE because a parent refuses to participate in this process. If a parent agrees to participate in this process, the parent will work with the other members of a child's IEP team to develop an evaluation plan. An evaluation plan may identify the scope of the evaluation and the evaluator, and help to ensure the IEE will comply with district criteria for special education evaluations. In some cases, the district will contact the evaluator directly to arrange for the IEE on the parent's behalf. For more information, parents may contact the Supervisor of Special Education.